

CHAPERONE GUIDE

Thank you for taking time out of your day to be a chaperone! Your role is crucial in your student's educational experience and safety. Here are a few tips to make your day an overall success.

Museum Opening

We ask that you wait outside and help keep students safe and organized until Museum doors open at 10 a.m. In the event of inclement weather we ask that students and chaperones wait in buses until 10 a.m.

Chaperone Parking

Chaperones may park in any of the parking lots surrounding the Museum. All parking lots in the Cultural District are managed by the City of Fort Worth and have a fee. Learn more at <https://www.fortworthparking.com/cultural-district>

Admission Information

If you pre-reserved through the group order and have already given your admission fee to the group leader, we ask that you wait outside supervising students until the Museum opens.

- After your group leader has completed check-in they will return to your group to pass out admission stickers.

If you did **not** pre-reserve through your group, you may purchase your full priced admission at the box office beginning at 10 a.m. Non-reserved chaperones

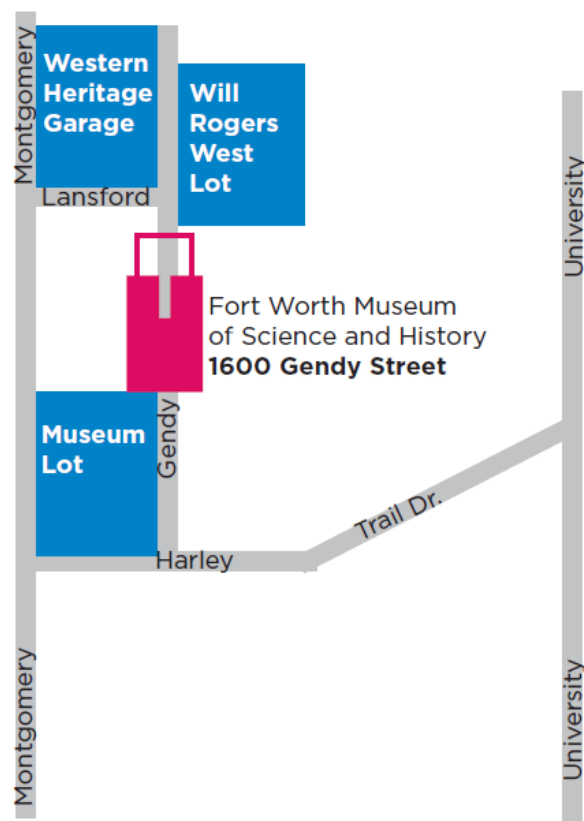
are not guaranteed availability for Theater tickets. Group rates are not available.

- Be prepared for a long wait in line as other parents and chaperones may be doing the same.
- All chaperones are responsible for knowing the name and show time of any film their group is attending.
- Museum Membership and ACM/ASTC benefits cannot be used in conjunction with group reservations.

Museum Etiquette

We understand that young students are in the beginning stages of socialization and discovery. Your role as a chaperone is crucial for an extraordinary learning experience. To ensure this, we ask that all groups do the following:

- Be attentive to your students at all times and make sure their enjoyment is not infringing on the enjoyment of others.
 - Students should maintain their best classroom behavior while in the museum and theaters.
 - Do not allow students to engage in roughhousing, climbing, or running. The safety of all our museum guests is important.
- Chaperones are required to remain with students of ALL ages at ALL times. Chaperones are responsible for student conduct.
- Please refrain from prolonged usage of any personal electronic devices during your visit as it limits your ability to engage with your students.
- Be curious and engaged! Participate in activities and ask questions. Your students will appreciate your attention.



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YOUR FIELD TRIP DAY

	Omni	Noble Planetarium	Lunch
Time:	Time:	Time:	Time:
Show:	Show:	Show:	Location:
Notes: Official bus drop off and pickup is 1600 Gendy St.	Notes: Line up for your program 15 minutes prior to the scheduled start time.	Notes: Line up for your program 10 minutes prior to the scheduled start time.	Notes: Lunches are held outside on the front lawn.

WHO'S IN MY GROUP? List your students here.

_____	_____	_____
_____	_____	_____
_____	_____	_____

Lunch Information

Your group will be picnicking outside on the front lawn. The museum does not allow outside food or drinks in the building.

- Lunches cannot be brought into the building in any container such as backpacks, draw string bags, or purses.
- Coolers, pails, and lunch bags will need to remain in a bus or in a chaperone's vehicle before and after lunch.
- In the event of inclement weather the Museum will contact your Group Leader to discuss if alternative lunch locations are available.
- The Stars Café is open for you to purchase lunch items.
 - It is highly recommended that large groups order in advance to avoid extended wait time while individual orders are prepared.

