

Child's First Name _____ Child's Last Name _____

Class Day _____ Time (Circle one) AM PM Class Room _____

As specified by the Texas Department of Family and Protective Services, Museum School requires the following records to be mailed or dropped off no later than August 30, 2019.

A child may not begin Museum School until all records below have been submitted.

- Completed "Child Release Form" and "Child Information for Teachers" form (all students)
- A copy of the current Immunization Record and a doctor's "Statement of Good Health" (all students)
- A Vision and Hearing Screening test on students who are age 4 on September 1, 2019 and older
- This Parent Signature / Acknowledgment Form for:
 - Medical Authorization Release (all students)
 - Museum School Photo Release Form (all students)
 - Museum School Parent Handbook / Operational Policies and Museum School Discipline and Guidance Policy

MUSEUM SCHOOL IMMUNIZATION RECORD, STATEMENT OF GOOD HEALTH, VISION AND HEARING SCREENING AND MEDICAL AUTHORIZATION

A copy of current immunization records on all students is required. Updated immunization forms and the Vision and Hearing test must be submitted as a child turns 4 during the school year.

Attached is a copy of my child's current immunization record, a doctor's "Statement of Good Health" and a copy of the **Vision and Screening Test** (if my child is now age 4 or older). If my child is age 3, I will submit an updated copy of my child's immunization record and a copy of the Vision and Screening Test when he/she turns 4.

Check the box below if – on behalf of your child – you claim an exemption from Texas Immunization requirements based on medical contraindications or other reasons of conscience, including a religious belief.

A signed, dated and notarized affidavit supporting this exemption is attached to this form.

I authorize the Fort Worth Museum of Science and History to arrange any necessary emergency treatment and transport in the event that parents cannot be reached.

Doctor's Name _____ Doctor's Telephone Number _____

Doctor's Address _____ City _____ Zip _____

▶▶ Signature _____ Date _____

MUSEUM SCHOOL PHOTO RELEASE

During the year, photographs of children in their classroom environment may be taken for Museum School promotional and archival purposes (for use in newspaper articles, television stories, Museum School brochures and flyers, Museum School Facebook and Instagram pages, etc.). No identification of a child will ever be used.

Please INITIAL the section below, giving or withholding permission for your child to be included in any photographs.

_____ **YES**, my child may be included in photos that are being taken for archival or promotional purposes.

_____ **NO**, do not include my child in photos that are being taken for archival or promotional purposes.

MUSEUM SCHOOL PARENT HANDBOOK / OPERATIONAL POLICIES AND DISCIPLINE AND GUIDANCE POLICY

A link to the Museum School Parent Handbook / Operational Policies may be found on the Museum School web page by copying this address into your browser:

www.fwmuseum.org/about-us/museum-school

Paper copies of these documents are available upon request by sending an email to museumschool@fwmschool.org. The Museum School Discipline and Guidance Policy is included in the Museum School Parent Handbook.

My signature below verifies that I have read and agree to the Museum School Operational Policies and the Museum School Discipline and Guidance Policy found in the Museum School Parent Handbook.

▶▶ Signature _____ Date _____

Please check one: Parent Guardian Employee/caregiver of childcare home Household member of child-care home

MUSEUM SCHOOL CHILD RELEASE FORM

The Fort Worth Museum of Science and History asks your cooperation in providing for the safety of all children attending Museum School by complying with the following guidelines:

Each class day, you must sign in your child at his or her classroom in the presence of the teacher.
You will sign out your child in the same manner at the end of class.

Be certain you have listed everyone (including ALL other parents in your carpool) who might be asked to pickup your child in case of an emergency.

To make changes or additions to this release, you must do so in person with your child's teacher. We can best provide for the safety of your child if changes to this form are made in person rather than by telephone.

Please note that the Museum School staff will not release your child to someone without your permission. Therefore it is vital that you include on this release every person who might – even periodically – be asked to pick up your child.

Child's First Name _____ Child's Last Name _____

Class Day _____ Time (Circle one) AM PM Class Room _____

THE PERSONS LISTED BELOW HAVE MY PERMISSION TO PICK UP MY CHILD.

Please be sure to list both parents/guardians of the child and their telephone numbers.
If your child is in a carpool, include those parents' names and telephone numbers as well.

FIRST AND
LAST NAME

CELL
PHONE #

WORK
PHONE #

RELATIONSHIP
TO YOUR CHILD

Parent/Guardian #1: _____

Parent/Guardian #2: _____

Additional: _____

Additional: _____

Additional: _____

Additional: _____

Additional: _____

Additional: _____

▶▶ Signature _____ Date _____

MUSEUM SCHOOL CHILD INFORMATION FOR TEACHERS

Thank you for telling us about your child. The following information is confidential and will be used only by the teachers to ensure the best Museum School experience for your child. Please print.

Child's First & Last Name _____ Age _____ Birthdate _____
(Please list the first name normally used for your child.)

Home Address _____ City _____ Zip _____

Preferred Email Address (For receiving weekly classroom communication) _____

Parent/Guardian #1 First Name _____ Last Name _____

Daytime Phone Number: _____ Home Cell

Place of Employment _____ Work Phone Number _____

Museum School Alumni? Yes, which years? _____ No, did not attend Museum School

Parent/Guardian #2 First Name _____ Last Name _____

Daytime Phone Number: _____ Home Cell

Place of Employment _____ Work Phone Number _____

Museum School Alumni? Yes, which years? _____ No, did not attend Museum School

Names and ages of brothers and sisters _____

Please list your child's current schools and/or activities _____

Specialized therapy programs? (speech, visual, etc.) _____

Favorite interests, pets, etc.? _____

Specific fears? (animals, weather, dark, etc.) _____

Recent changes in home life? (births, deaths, moving, etc.) _____

Allergies, physical conditions or medications? _____

Will your child be bringing an EPI Pen to class? No Yes If yes, you will be asked to complete a Museum School EPI Pen Form on the first day of class.

Carpooling with other students? No Yes, with _____

Any other information about your child you would like to share? _____

►► Signature _____ Date _____

MUSEUM SCHOOL PARKING INSTRUCTIONS DURING FALL/SPRING CLASSES.

Each class day, all students must be escorted to and from the classroom by a parent or other designated adult to be signed in at drop-off and signed out at pick-up.

On the first day of Museum School, you will be met at the parking lot gate by Museum staff who will assist you in parking. You will receive your parking tags for the year at the Parent Orientation meeting on the first day.

PLEASE USE YOUR PARKING TAG EVERY DAY OF SCHOOL WHEN ENTERING THE PARKING LOT FOR DROP-OFF AND PICK-UP. HAVE YOUR TAG VISIBLE ON YOUR DASHBOARD UPON ARRIVAL. Extra parking tags are available for those parents who will have additional people who will frequently bring or pick up a child throughout the school year. You will need to use your car tag all school year; if you need a replacement at any time, please ask in the Museum School office.

The Museum School parking lot gate will be opened and closed each class day by Museum School and Security staff at the drop-off and pick up times stated here and on the on the parking tag. If the gate is not open when you arrive, there is no need to call. **Please do not park in the parking gate driveway while waiting for the gate to open.** This is considered an emergency entrance and exit.

Occasionally, the line of cars waiting to get into the lot can appear long; however it moves quickly once the gate opens. This is a short-term parking lot with limited spaces. If there are no parking spaces when you arrive, please be patient and circle the lot until a space becomes available. Your parking tag is only valid on the day and time your child attends Museum School.

Gate times for all 9-11:30 am classes:

Open for Drop-Off: 8:45-9:05 am

Open for Pick-Up: 11:15-11:35 am

Gate times for Tuesday and Friday 12:30-2:30 pm classes:

Open for Drop-Off: 12:15-12:35 pm

Open for Pick-Up: 2:15-2:35 pm

Gate times for Wednesday and Thursday 12:00-2:30 pm classes:

Open for Drop-Off: 11:45 am-12:05 pm

Open for Pick-Up: 2:15-2:35 pm

Observe all parking guidelines when in the Museum School parking lot. Please drive slowly and watch for parents and children. **Handicapped parking places are only for those with an official handicapped designation (license plates or hanging tag.) If a car does not have one of these designations, the owner will be asked to move his or her car.**

If you are late bringing or picking up your child and arrive after the gate has closed, please park in the city-owned Western Heritage Parking Garage directly across from the Museum School parking lot. Normally, the garage has free parking up to the first 45 minutes, allowing time to drop off or pick up a child. Be aware that there may be occasional special events that might preclude this "free" 45 minute policy.

If you intend on visiting the Museum before or after your child's class, you must move your car to the parking garage, one of the nearby city-owned, paid lots near the Museum or the Museum's Member Lot. If you want to visit the museum while your child is in class, your car may remain in the Museum School lot during your child's class time.

**Thank you for your cooperation in keeping all of our Museum School families safe when arriving and departing.
If you have questions regarding these procedures, please call Museum School at 817-255-9333.**

